Meeting called to order at 6:00pm

**Roll Call:**

**Present**
Linn Smith – Chair, Grand Ledge
Dawn Tomlin - Vice Chairperson - Eaton Rapids
   Ann Neff-Rohs - Secretary - Charlotte
   Megan Weber - Grand Ledge
   Stefanie Craft - Eaton RESA
   Kelly Hager - Eaton RESA Technical Assistance

**Absent**
Kristen Healey - Potterville

**Election of new officers**
Megan Weber made a motion to elect the slate of officers
Linn Smith seconded the motion
All PAC members voted Aye
Motion passed to elect the following officers to PAC
Dawn Tomlin - Chairperson - Eaton Rapids
Stefanie Craft - Vice Chairperson - Eaton RESA
Ann Neff-Rohs - Secretary - Charlotte

**6:30-7pm New business: Website development and promotion**
Sara Parkinson presented options to PAC regarding the page on Eaton RESA's website. The site was reviewed by PAC members, contact information for Stefanie was updated with Kelly and verified by other PAC members. Request for additional information and website links to be sent to Kelly and Sara Parkinson for updates or new information. Discussion regarding linking to PDF's and responsibility for maintaining the current forms, currently maintained by Eaton RESA staff.

Goal: To create and post one video on the PAC website
Plan: PAC representatives will write Q&A style questions for interview prompts
   Plan to end up with 3-5 minutes of conversation with each PAC Rep to assemble into a general video

Goal: Create brochure, card or magnet to advertise PAC mission and resources
Plan: Kelly will have a mock-up of the brochure/card made up using the website information and email it out to the PAC for approval.
   Stefanie asked if the first printing could be ready for an upcoming event in October

Other suggestions for videos: School district promotional videos for LINKS, Transition suggestions at elementary/middle school/high school/college

**6:45-7:00pm MDE Guidance on MI-Access Alternate Assessment**
Kelly shared the Michigan Department of Education handouts with information about MI-Access assessments being recommended only for students with significant cognitive impairment, not to be substituted for the M-Step in cases of minor cognitive impairment, and the individualized decisions that parent should make with the IEP team.
7-7:15 pm Focus of work for year:
- Videos for PAC website
- PAC Brochure/Card
- Identify national awareness days for Downs, Autism, etc to promote PAC awareness - such as a partnership with ALIVE for Autism awareness in April
- Champion’s game - County-wide recruitment

7:15-7:20 Phone call with Ryan Harp
Ryan shared information about a requested deviation from the ISD/RESA Special Ed. plan for the Potterville MoCI classroom. Recently a younger student whose IEP team and parents found the program best suited to meet the needs of the student was added. Currently, the classroom has 5 students with a 4 year 9 month age gap. The guidelines and regulations require that students be no more than 4 years in age difference, so the deviation has been requested. If the deviation is approved or denied, Ryan will update PAC on the status. It is predicted that the deviation will not need to be renewed for another year if approved, nor would it be needed for the 3 year duration.

Dawn Tomlin made a motion to adjourn the meeting 7:20 pm
Stefanie Craft seconded motion to adjourn.
Meeting adjourned at 7:20 p.m.

Minutes approved at Jan. 16, 2019 PAC meeting