Initial Eligibility for a Nonpublic Student – K-12

Non-Resident District Student

1. Attending District - Creates and Finalize the REED Document
2. Creates and Finalize Eligibility Recommendation
3. Creates the Medicaid One Time Consent
4. Attending District - Completes a Release of Confidential Information for Resident District
5. Resident District contacts TIENET team for access to the student
6. Resident District - Creates and Finalizes the Invitation to Attend a Meeting
   a. Members that must attend
      i. General Ed Teacher
      ii. Special Ed Provider
      iii. Eval Team Rep
      iv. Parent
      v. Student (Age 14+)
      vi. School District Rep
   b. Members that may attend
      i. Other/Title
7. Resident District – Creates the IEP
   a. Purpose: Initial
   b. Not Eligible
      i. Complete the following pages
         1. Profile/Eligibility
         2. Notice Regarding Provision of Special Education
            a. District Commitment
               i. Signature of District Superintendent Designee
               ii. Date
               iii. Process is done – finalize document
   c. Eligible
      i. Complete the entire IEP to reflect the district’s FAPE offer.
         1. Notice of Provision
            a. District Commitment
               • The resident District
               • Building/Program: within the Public School
               • Date

b. Parent must check:
- Give Consent to the initial provision of special education programs/services to accept the eligibility
- A parent signature must be collected

c. Finalize the Document

8. Resident District: Collects Signature and Date on One Time Medicaid Consent

9. Resident District – Finalizes One Time Medicaid Consent

10. Resident District: Creates an Event in Student’s record
    Parents indicate student will be enrolled in a Nonpublic School

11. Attending District: Creates and Finalizes Invitation to a Nonpublic Service Plan
    a. Members that must attend
       i. General Ed Teacher
       ii. Special Ed Provider
       iii. Eval Team Rep
       iv. Parent
       v. Student (Age 14+)
       vi. Public School District Rep
       vii. Nonpublic School Rep
    b. Members that may attend
       i. Other/Title

12. Attending District: Creates a Nonpublic Service Plan
    a. If Services are not required
       i. Eligibility and Present Level ¼
          Do not need to fill out Statement of Need
       ii. Notice and Signatures 4/4
          1. Notice for Provision of Services
             a. Sign and Date
          2. Parent/Guardian/Student Acknowledgment and Commitment
             a. Understands that services are not required and that an evaluation will be offered every 3 years
    b. If Services are required
       i. Eligibility and Present Level ¼
       ii. Goals and Objectives 2/4
       iii. Services ¾
       iv. Notices and Signatures 4/4
          1. Notice for Provision of Services
             a. Sign and Date

Source: Kent ISD   January 2016
2. Parent/Guardian/Student Acknowledgment
   a. Agree with implementation of the Service Plan
   b. Do not agree with the implementation of the Service Plan, but/and:
      i. Plan to keep my child enrolled at ... and decline special education services at this time. I understand an evaluation will be offered every 3 year.
      ii. Will allow it to be used

3. Collect Signature and Date

4. Finalize Document