Initial Eligibility for a Nonpublic Student – K-12

Resident District Student

Resident Student

1. Create and Finalize the REED Document
2. Create and Finalize Eligibility Recommendation
3. Create the Medicaid One Time Consent
4. Create and Finalize the Invitation to Attend a Meeting
   a. Members that must attend
      i. General Ed Teacher
      ii. Special Ed Provider
      iii. Eval Team Rep
      iv. Parent
      v. Student (Age 14+)
      vi. School District Rep
   b. Members that may attend
      i. Other/Title

5. Create IEP
   a. Purpose: Initial
   b. Not Eligible
      i. Complete the following pages
         1. Profile/Eligibility
         2. Notice Regarding Provision of Special Education
            a. District Commitment
               i. Signature of District Superintendent Designee
               ii. Date
               iii. Process is done – finalize document
      c. Eligible
         i. Complete the entire IEP to reflect the district’s FAPE offer.
            1. Notice of Provision
               a. District Commitment
                  • The resident District
                  • Building/Program: within the Public School
                  • Date
               b. Parent must check:
                  • Give Consent to the initial provision of special education programs/services to accept the eligibility
                  • A parent signature must be collected
         c. Finalize the Document

Source: Kent ISD  January 2016
6. Create Event in Student’s record
   Parents indicated student will be enrolled in a Nonpublic School

7. Create and Finalize Invitation to a Nonpublic Service Plan
   a. Members that must attend
      i. General Ed Teacher
      ii. Special Ed Provider
      iii. Eval Team Rep
      iv. Parent
      v. Student (Age 14+)
      vi. Public School District Rep
      vii. Nonpublic School Rep
   b. Members that may attend
      i. Other/Title

8. Create a Nonpublic Service Plan
   a. If Services are not required
      i. Eligibility and Present Level ¼
         Do not need to fill out Statement of Need
      ii. Notice and Signatures 4/4
         1. Notice for Provision of Services
            a. Sign and Date
         2. Parent/Guardian/Student Acknowledgment and Commitment
            a. Understands that services are not required and that an evaluation will be offered every 3 years
   b. If Services are required
      i. Eligibility and Present Level ¼
      ii. Goals and Objectives 2/4
      iii. Services ¾
      iv. Notices and Signatures 4/4
         1. Notice for Provision of Services
            a. Sign and Date
         2. Parent/Guardian/Student Acknowledgment
            a. Agree with implementation of the Service Plan
            b. Do not agree with the implementation of the Service Plan, but/and:
               i. Plan to keep my child enrolled at ... and decline special education services at this time. I understand an evaluation will be offered every 3 year.
               ii. Will allow it to be used
      3. Collect Signature and Date
      4. Finalize Document

Source: Kent ISD  January 2016