

# 2020-21 School Year Emergency Drills

## Documentation Form

<u>Type of Drill</u>	<u>Time of Drill</u>
<input type="checkbox"/> Fire Drill (5 Required 3 by Dec. 1 and at least 1 after Jan.1)	<input checked="" type="checkbox"/> Standard <u>1:35 pm</u>
<input checked="" type="checkbox"/> Tornado Drill (2 Required (1) by Dec. 1 and one after Jan.1, (1) must be at lunch time. 1 must be in March)	<input type="checkbox"/> Class Change _____
<input type="checkbox"/> Lock Down/Shelter in Place Drill (3 required, at least 1 by Dec. 1 and at least 1 after Jan. 1, (1) must be at lunch)	<input type="checkbox"/> Recess _____
	<input type="checkbox"/> Lunch _____
	<input type="checkbox"/> Other _____

At least one of the above drills must be conducted during a lunch or recess period.

Name of reporting School: Meadowview

Date of Drill: 02 Nov 2020 Time drill was held: 1:35 (pm/am)

Exact time required to evacuate/Shelter/secure: 1 min 54 seconds

Total Participants: 34

Remarks: \_\_\_\_\_

This Report is for (Type of drill) Tornado # 1 for school year 2020/21

Name of person conducting drill: Michelle McDonald

Title of person conducting drill: Principal

Signature of person conducting drill: [Signature]

Drill Was Coordinated With:

Emergency Management Coordinator  
Name & Title \_\_\_\_\_

**AND**

Law Enforcement (County sheriff or Police or designee or MSP)  
Name & Title \_\_\_\_\_

**OR**

Fire (fire Chief of Designee)  
Name & Title \_\_\_\_\_

*\*Documentation of completed school safety Drills must be posted to the website within 30 school days and maintained on the website for at least 3 years.*