

2023-24 School Year Emergency Drills

Documentation Form

Type of Drill

Time of Drill

Fire Drill (5 Required 3 by Dec. 1 and at least 1 after Jan.1)

Standard

9:30 AM

Tornado Drill (2 Required (1) by Dec. 1 and one after Jan.1, (1) must be at lunch time. 1 must be in March)

Class Change _____

Lock Down/Shelter in Place Drill (3 required, at least 1 by Dec. 1 and at least 1 after Jan. 1, (1) must be at lunch)

Recess _____

Lunch _____

Other _____

At least one of the above drills must be conducted during a lunch or recess period.

Name of reporting School: Meadowview Eaton RESA

Date of Drill: 3-4-2024 Time drill was held: 9:30 AM (pm/am)

Exact time required to evacuate/Shelter/secure: 2:00 minutes

Total Participants: 43 Kids - 28 staff

Remarks: SCI students and staff need to be on the grass

This Report is for (Type of drill) drill # 5 for school year 23-24.

Name of person conducting drill: John VanHousen

Title of person conducting drill: Sarah Parker / Paige Rife

Signature of person conducting drill: Sarah Parker

Drill Was Coordinated With:

Emergency Management Coordinator

Name & Title _____

AND

Law Enforcement (County sheriff or Police or designee or MSP)

Name & Title _____

OR

Fire (fire Chief of Designee)

Name & Title _____

**Documentation of completed school safety Drills must be posted to the website within 30 school days and maintained on the website for at least 3 years.*