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| https://www.eatonresa.org/downloads/administration/new_eresa_logo.png | Human Resources**Threat Assessment –** **Response Summary** |
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| INSTRUCTIONS: *Use these questions as a guide to interview individuals with direct or indirect knowledge of a person of concern making the threat or exhibiting concerning behavior. Other questions should be asked, if appropriate and relevant. This form should NOT be completed by the witness. Use quotation marks to indicate the witness’s exact words when applicable.* |
| **SECTION I – Person of Concern Information** |
| Name | Date of Incident |
| **SECTION II – Clarifying Questions (After analyzing all information, did the Person of Concern do any of the following)** |
| Have or seek accomplices? | [ ]  YES | [ ]  NO | [ ]  UNKNOWN |
| Report the threat as a specific plan? | [ ]  YES | [ ]  NO | [ ]  UNKNOWN |
| Write plan(s) or a list? | [ ]  YES | [ ]  NO | [ ]  UNKNOWN |
| Repeat the threat over time? | [ ]  YES | [ ]  NO | [ ]  UNKNOWN |
| Mention weapon(s) in the threat? | [ ]  YES | [ ]  NO | [ ]  UNKNOWN |
| Use weapon(s) in the threat? | [ ]  YES | [ ]  NO | [ ]  UNKNOWN |
| Have prior conflict with the target/victim? | [ ]  YES | [ ]  NO | [ ]  UNKNOWN |
| Previously threaten the target/victim? | [ ]  YES | [ ]  NO | [ ]  UNKNOWN |
| Experience being bullied by the target/victim? | [ ]  YES | [ ]  NO | [ ]  UNKNOWN |
| Follow or approach the target/victim? | [ ]  YES | [ ]  NO | [ ]  UNKNOWN |
| Have the ability to develop and carry out the threat? | [ ]  YES | [ ]  NO | [ ]  UNKNOWN |
| **SECTION III – Is this a Transient Threat? (meets one or more of the following, mark all that apply)** |
| Is this a TRANSIENT threat? [ ]  YES [ ]  NO |
| [ ]  Threat is vague & indirect | [ ]  Temporary feelings of anger |
| [ ]  Information is inconsistent, implausible, or lacks detail | [ ]  Intended as joke or figure of speech |
| [ ]  Non-sustainable intent to harm | [ ]  Resolved on scene or in office (time-limited) |
| [ ]  Unlikely or incapable of carrying out the threat | [ ]  Conflict is resolved and ends with apology, retraction, or clarification |
| [ ]  Inappropriate verbal comment, drawing or gesture that does not intend to threaten violence |
| When in doubt, consider the threat as substantive and assess further. Continue to Section V. |
| **SECTION IV – Is this a Substantive Threat? (meets one or more of the following, mark all that apply)** |
| Is this a SUBSTANTIVE threat? [ ]  YES [ ]  NO |
| [ ]  Threat is vague & indirect | [ ]  Temporary feelings of anger |
| [ ]  Information is inconsistent, implausible, or lacks detail | [ ]  Intended as joke or figure of speech |
| [ ]  Non-sustainable intent to harm | [ ]  Resolved on scene or in office (time-limited) |
| If threat is assessed as SUBSTANTIVE, determine if the threat is SERIOUS or VERY SERIOUS. |
| SERIOUS | VERY SERIOUS |
| [ ]  Threat could be carried out although plan may not be realistic and/or imminent. | [ ]  Threat is direct, specific, and highly plausible. |
| [ ]  Student is capable of carrying out the threat. |
| [ ]  Includes a general indication of place & time, but falls short of a detailed plan. | [ ]  Plan includes details such as a specific victim, time, place, and method. |
| [ ]  No indication that the student has taken preparatory steps toward implementation. | [ ]  Steps have been taken to implement the plan (ex. Acquisition of weapon. |
| [ ]  Threat to assault | [ ]  Threat to kill, rape, or inflict severe injury or threat involving the use of weapon. |
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|  | [ ]  Clear & immediate danger to safety of self or others. |
| **SECTION V – Threat Response** |
| TRANSIENT |
| [ ]  | Contact person of concern’s parents, guardian, and/or significant other. |
| [ ]  | Notify intended victim’s parents, guardian, and/or significant other if necessary. |
| [ ]  | See that threat is resolved through explanation, apology, or making amends. |
| [ ]  | Consult with safety & security specialist/SRO if necessary. |
| [ ]  | Refer for conflict resolution if appropriate. |
| [ ]  | Follow discipline procedures as appropriate. |
| [ ]  | Conduct Functional Behavior Assessment (FBA)/Develop Behavior Intervention Plan (BIP) as appropriate. |
| [ ]  | Maintain threat assessment documentation in the CA60, as appropriate. |
| [ ]  | Other: |
| SUBSTANTIVE - SERIOUS |
| [ ]  | Notify person of concern’s parents, guardian, and/or significant other. |
| [ ]  | Protect & notify intended victim(s); and notify parents, guardian and/or significant other of intended victim(s). |
| [ ]  | Caution the person of concern about the consequences of carrying out the threat. |
| [ ]  | Consult with safety & security specialist/SRO. |
| [ ]  | Provide direct supervision of person of concern until appropriate person(s) assume control/custody. |
| [ ]  | Refer for conflict resolution or counseling, if appropriate. |
| [ ]  | Follow discipline procedures as appropriate. |
| [ ]  | Conduct Functional Behavior Assessment (FBA)/Develop Behavior Intervention Plan (BIP) as appropriate. |
| [ ]  | Maintain threat assessment documentation in the CA60, as appropriate. |
| [ ]  | Other: |
| SUBSTANTIVE – VERY SERIOUS |
| [ ]  | Notify person of concern’s parents, guardian, and/or significant other. |
| [ ]  | Protect & notify intended victim(s); and notify parents, guardians and/or significant other of intended victim(s). |
| [ ]  | Caution the person of concern about the consequences of carrying out the threat. |
| [ ]  | Consult with law enforcement. |
| [ ]  | Provide direct supervision of person of concern until appropriate person or law enforcement assume control/custody. |
| [ ]  | Refer for mental health assessment or support from outside agencies as appropriate. |
| [ ]  | Follow discipline procedures as appropriate. |
| [ ]  | Conduct Functional Behavior Assessment (FBA)/Develop Behavior Intervention Plan (BIP) as appropriate. |
| [ ]  | Maintain threat assessment documentation in the CA60, as appropriate. |
| [ ]  | Other: |
| **SECTION VI – Acknowledgement/Certification** |
| Comments: |
| Team Lead Name (Printed) | Team Lead Signature | Date |