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| https://www.eatonresa.org/downloads/administration/new_eresa_logo.png | Human Resources**Threat Assessment –** **8-Step Action Plan Summary** |
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| **SECTION I – Establish A Multidisciplinary Threat Assessment Team (Step 1)** |
| Expertise represented in the following Areas: |
| [ ]  Administration | [ ]  Counseling/Mental Health | [ ]  Behavior Management | [ ]  Classroom Instruction |
| [ ]  Special Education | [ ]  School safety/Security | [ ]  Emergency Management | [ ]  Law Enforcement |
| [ ]  Other: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | [ ]  Other: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| List Team Members |
| \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| **SECTION II – Define Prohibited & Concerning Behaviors (Step 2)** |
| List Existing Policies: |
| Identify Needed Policies: |
| **SECTION III – Create A Central Reporting Mechanism (Step 3)** |
| List identified procedures & mechanisms for staff, faculty, and students to report a threat or concerning behavior: |
| **SECTION IV – Determine the Threshold for Law Enforcement Intervention (Step 4)** |
| *NOTE: Not all reports may warrant law enforcement intervention. List identified behaviors for immediate law enforcement intervention.* |
| **SECTION V – Establish Assessment Procedures (Step 5)** |
| List data sources that may be used to gain more information about the person of concern and the situation. |
| List method of maintaining documentation about the person of concern and the situation. |
| **SECTION VI – Develop Risk Management Options (Step 6)** |
| Identify the intervention options available for managing the student and situation. |
| **SECTION VII – Create & Promote Safe School Climates (Step 7)** |
| List Methods for assessing and improving school climate. |
| **SECTION VIII – Conduct Training for All Stakeholders (Step 8)** |
| List stakeholders and methods for training them on threat assessment process, their role in that process, and how to report concerns. |
| **SECTION IX – Acknowledgement/Certification** |
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| Team Lead Name (Printed) | Team Lead Signature | Date |